



## **CALL TO ORDER**

Mayor Spence called the Regular Meeting of the City Council to order at 7:00 p.m.

## **ROLL CALL**

Councilmembers present: Laura Olhasso, Donald R. Voss, Mayor Pro Tem Stephen A. Del Guercio and Mayor David A. Spence.

Councilmembers absent: Gregory C. Brown.

Staff members present: City Manager Alexander, City Attorney Steres, City Treasurer Wang, Director of Public Works Hitti, City Engineer Kwan, Senior Management Analyst Goytia-Strauss, Director of Community Development Stanley, Senior Planner Buss, Administrative Services Director Chun, Management Analyst Alameda, Public Safety Coordinator Stegner, Management Analyst Wilson and Interim City Clerk deLlamas.

## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by David Ford, Southern California Edison.

## **COMMENTS FROM THE PUBLIC**

Mayor Spence invited comments from those in the audience who wished to be heard.

Todd Warden, Air Quality Management District, offered information on available AQMD programs, including the Lawnmower Exchange Program.

Eddie Mnoian, Nu-Way Roll-Off Service, addressed the Council regarding his ongoing efforts to obtain a permit for waste hauling in the City.

Chari Manuel, resident, discussed her ongoing concerns with the City's code enforcement process related to a notice of violation she received about her property. Mayor Spence referred the matter to Staff for resolution.

Guenter Luettgens, resident, related his concerns about the City's code enforcement actions, said Staff was trespassing on his property and suggested private vehicles used for City business should have City identification placards on them. Mayor Spence referred this matter to the City Manager.

No one else wished to be heard and the public comment portion of the meeting was closed.

## **PRESENTATIONS**

Mayor Spence read a Proclamation designating April 25, 2007 as "Arbor Day" in the City. It was accepted by Mary Goytia Strauss on behalf of the City's Public Works Department.

David Ford and Holly Bennett, representing Southern California Edison, gave a presentation on Energy Incentive Programs and the Tehachapi Renewable Transmission Project.

City Treasurer Wang provided an overview of the Monthly Investment Report.

Public Works Director Hitti discussed the status of the following projects: Chevy Chase Sidewalk; La Cañada Sidewalk; and Town Center.

## **CONSENT CALENDAR**

Mayor Spence asked his colleagues if they wished to take individual action on any of the Consent Calendar items.

Mayor Spence noted a correction to the Minutes of April 2, Page 6, Paragraph 5, "Alameda Quarter" should read "Alameda Corridor."

Councilmember Olhasso noted corrections to the Minutes as follows: February 5, Page 2, Paragraph 1, add to sentence ", because my husband is the Insurance Broker for the law firm." April 2, Page 5, Mayor's City Council Assignments. The Minutes should reflect that she is a Member of the Arroyo Verdugo Sub Group Appointee to the SCAG Community Housing and Economic Development Committee and Chair of the San Gabriel Council of Government Housing Trust Fund.

**MOTION:** Voss/Del Guercio to approve Consent Calendar Item Nos. 1 through 10, with corrections to Minutes in Item No. 1, as noted above. The motion carried unanimously (Brown absent).

1. Approval of Minutes of the City Council:
  - (a) March 19, 2007 Special & Regular Meeting.
  - (b) April 2, 2007 Special & Regular Meeting, as corrected.
  - (c) February 5, 2007 Special Meeting, as corrected.
2. Approval of Warrant Resolution No. 07-07 dated April 16, 2007, for \$714,805.13.
3. Receive and file Commission Meeting Agendas:
  - (a) Design Commission Action Agenda from the April 5, 2007.
  - (b) Planning Commission Action Agenda from the April 10, 2007.
  - (c) Parks and Recreation Commission Agenda from the April 11, 2007.
4. Receive and file Monthly Report of Investments for the period ending March 31, 2007.

5. Approve the proposed schedule to fill two (2) scheduled vacancies and one (1) unscheduled vacancy on the Youth Council.
6. Approval and Acceptance of Work by G. Coast Construction, Inc. for the Foothill Boulevard Wall Reconstruction between Littleton Place and Lone Pine Lane (Federal Project Number ER-4207(008)) and Authorization for Staff to file the Notice of Completion.
7. Approval and Acceptance of Work by All American Asphalt for the Improvement of Foothill Boulevard from Cypress Drive to La Cañada Boulevard (Federal Project Number STPL-5417(008)) and Authorization for Staff to file the Notice of Completion.
8. Approve the Project, permit G. Coast Construction, Inc., the low bidder, to withdraw its bid; release G. Coast Construction's bid bond; and award of Cash Contract 06/07-5 for Miscellaneous Drainage Improvements and award a contract to J. Fletcher Creamer and Son, Inc. in the amount of \$385,739.50 for the Miscellaneous Drainage Improvements and include a contingency of \$39,260.50 in the project budget for a total project cost of \$425,000.00.
9. Appoint a second La Cañada Unified School District Representative to the General Plan Advisory Committee, per LCUSD's request.
10. Waive further reading and adopt Resolution No. 07-09 entitled, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA CAÑADA FLINTRIDGE APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE LAND AND WATER CONSERVATION FUND FOR A HILLSIDE STABILIZATION AND DEVELOPMENT PROJECT IN MEMORIAL PARK.

**JOINT SPECIAL MEETINGS  
REDEVELOPMENT AGENCY,  
PUBLIC IMPROVEMENT CORPORATION, and  
LOCAL FINANCING AUTHORITY  
(Concurrent with the City Council Meeting)**

**CALL TO ORDER:**

Mayor/Chairperson Spence called the Joint Special Meetings to order at 8:05 p.m.

**ROLL CALL:**

The Chair noted the presence of all Councilmembers/Members, except for Councilmember/Member Brown.

**11. Approval of Minutes:**

- (a) February 21, 2006 and April 17, 2006 Local Finance Authority Meetings.
- (b) February 21, 2006 Public Improvement Corporation Meeting.
- (c) February 21, 2006 Redevelopment Agency Meeting.

There was no action required of the City Council on this item.

12. **City's Comprehensive Annual Financial Report - Fiscal Year 2005-06.  
Redevelopment Agency's Annual Report for Fiscal Year 2005-06.  
Public Improvement Corporation's Annual Financial Report - Fiscal  
Year 2005-06.  
Local Financing Authority's Annual Report for Fiscal Year 2005-06.**

**MOTION:** Del Guercio/Olhasso to receive and file the Reports as noted above. The motion carried unanimously (Brown absent).

**ADJOURNMENT:**

The Joint Special Meetings adjourned at 8:12 p.m.

**7:00 P.M. REGULAR CITY COUNCIL MEETING (continued)**

**BUSINESS ITEMS:**

13. A Public Hearing requesting Zone Change 07-01, change the zoning from Institutional to Mixed Use 1 on property located on the south side (addressed 834 to 858) of Foothill Boulevard.

Mayor Spence read title to the foregoing item and declared the public hearing open. He called upon Staff for a report.

Senior Planner Buss provided an overview of the Staff Report and Recommendation dated April 16, 2007. He advised that this action will re-designate the properties for commercial use, consistent with their current and prior use.

Mr. Buss, in response to Council questions, identified the affected properties.

The Chair inquired if anyone in the audience wished to be heard on this matter. There was no response and the public hearing was declared closed.

City Attorney Steres then presented Ordinance No. 365 for first reading and introduction and read it by title:

**ORDINANCE NO. 365**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA CANADA FLINTRIDGE APPROVING ZONE CHANGE 07-01 AMENDING THE ZONING MAP FOR THE DOWNTOWN VILLAGE SPECIFIC PLAN BY CHANGING THE ZONING DESIGNATION ON 834, 836, 838, 838½, 840, 842, 846, 848, 850, 852, 858 FOOTHILL BOULEVARD AND THE PARKING LOT BEHIND THESE ADDRESSES FROM INSTITUTIONAL TO MIXED USE 1.

**MOTION:** Del Guercio/Voss to waive further reading and introduce Ordinance No. 365 approving Zone Change 07-01. The motion carried by the following roll call vote:

AYES:	COUNCILMEMBERS:	Olhasso, Voss, Del Guercio and Spence.
NOES:	COUNCILMEMBERS:	None.
ABSENT:	COUNCILMEMBERS:	Brown.
ABSTAIN:	COUNCILMEMBERS:	None.

14. **Second reading and adoption of Ordinance Nos. 362 and 363 establishing Sewer Service Fees (SSFs) for Sewer Assessment District No. 04-1, Project Area 3A and amending the City of La Cañada Flintridge Municipal Code by adding a Chapter 9.17 relating to Sewer Service Fees.**

Concilmember Olhasso recused herself and exited the Council Chambers, noting her home is within the subject area.

Mayor Spence read title to the items and called upon Staff for a report.

The City Manager noted the public hearing on this matter was conducted at the previous meeting.

Mayor Spence inquired if anyone wished to address the Council at this time. No one responded.

Thereupon, City Attorney Steres presented Ordinance Nos. 362 and 363 for second reading and adoption and read it by title:

**ORDINANCE NO. 362**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA CANADA FLINTRIDGE ESTABLISHING AND IMPOSING SEWER SERVICE FEES FOR SANITARY SEWER ASSESSMENT DISTRICT NO. 04-1 (PROJECT AREA 3A).

**MOTION:** Del Guercio/Voss to waive further reading and adopt Ordinance No. 362. The motion carried by the following roll call vote:

AYES: COUNCILMEMBERS: Voss, Del Guercio and Spence.

NOES: COUNCILMEMBERS: None.

ABSENT: COUNCILMEMBERS: Brown and Olhasso.

ABSTAIN: COUNCILMEMBERS: None.

City Attorney Steres presented Ordinance No. 363 for second reading and adoption and read it by title:

**ORDINANCE NO. 363**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA CANADA FLINTRIDGE AMENDING THE MUNICIPAL CODE BY ADDING CHAPTER 9.17 RELATING TO SEWER SERVICE FEES.

**MOTION:** Del Guercio/Voss to waive further reading and adopt Ordinance No. 363. The motion carried by the following roll call vote:

AYES: COUNCILMEMBERS: Voss, Del Guercio and Spence.

NOES: COUNCILMEMBERS: None.

ABSENT: COUNCILMEMBERS: Brown and Olhasso.

ABSTAIN: COUNCILMEMBERS: None.

Councilmember Olhasso returned to the Council Chambers and assumed her chair.

**15. Review of the Fee Study (Cost Allocation Study & Cost of Services Study); Establishment of Fees & Charges.**

The Chair read the title of the above-noted item, declared the public hearing open and requested a Staff report.

Management Analyst Wilson advised that the study was conducted at the request of the City Council. Revenue & Cost Specialists, LLC, was selected as the firm to prepare the Cost Allocation Plan and Cost of Services Study. The purpose of the study was to ensure that the City is adequately reimbursed for services and that the fees do not exceed the cost. Services were divided into two subgroups: Community Supported Public Services and Personal Choice Public Services, definitions of which were read by Ms. Wilson.

Eric Johnson, Revenue & Costs Specialists, LLC, gave a PowerPoint presentation in support of the information contained in the Staff Report of April 16, 2007, for the information of the Council and those present in the audience.

Ms. Wilson reviewed with the City Council the Staff Recommendations as contained in the Staff Report. It is estimated that approximately \$748,000 annually may be generated by the changes. Fee changes, except those required by ordinance, will become effective July 1, 2007.

Extensive discussion ensued among and between the Councilmembers, Staff and Mr. Johnson regarding City Council and/or Planning Commission appeal fees, timetable, rationale and mechanisms for the periodic updating of fee schedules and cost recovery ratios.

Mayor Spence invited comments from those in the audience who wished to be heard. There were no speakers and he declared the public hearing closed.

City Manager Alexander advised that one of the new fees being proposed is the enactment of a street sweeping fee of \$2 per month to be added to the waste hauler bills.

Further Council and Staff discussion concerned the cost of appeals for an applicant and for residents who are affected by a neighboring development, the possibility of putting a "cap" on the associated fees and the actual number of appeals filed each year.

Following discussion, and clarification, there was a consensus of the Council to modify the fee schedule as follows:

**Reference No. S-049**, Appeal to Planning Commission, to read, "Half of the original processing fee, to a maximum of \$1,000, plus the noticing costs."

**Reference No. S-050**, Appeal to City Council, to read, "Half of the original processing fee, to a maximum of \$1,000, plus the noticing costs."

City Attorney Steres then presented Resolution No. 07-10 and read it by title.

**RESOLUTION NO. 07-10**

A RESOLUTION OF THE CITY OF LA CAÑADA FLINTRIDGE, CALIFORNIA,  
ESTABLISHING A SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES.

**MOTION:** Olhasso/Del Guercio to waive further reading and adopt Resolution No. 07-10, as modified herein, effective July 1, 2007. The motion carried unanimously (Brown absent).

**16. Public Hearing and second reading of an Ordinance No. 364, an amendment to the La Cañada Flintridge Municipal Code readopting specified sections of Title 15 of the Los Angeles County Code as the Traffic Code for the City of La Cañada Flintridge and Development of a Local Bail Schedule and adoption of a Resolution establishing a Local Bail Schedule.**

The Chair read the title to the foregoing matter and declared the public hearing open. He deferred to Staff for a report.

Public Safety Coordinator Stegner provided an overview of the Staff Report and recommendation for the information of those present.

Mayor Spence asked if anyone in the audience wished to be heard on this matter. There was no response and he declared the public hearing closed.

The City Attorney presented Ordinance No. 364 for second reading and adoption and read it by title.

**ORDINANCE NO. 364**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA CAÑADA FLINTRIDGE  
REPEALING ORDINANCE NO. 135 AND RE-ENACTING SECTION 4.04.010 OF THE LA  
CAÑADA FLINTRIDGE MUNICIPAL CODE, ADOPTING TITLE 15 OF THE LOS ANGELES  
COUNTY CODE BY REFERENCE AND ADDING SECTIONS 4.04.200, 4.04.210 AND  
4.04.220 TO THE LA CAÑADA FLINTRIDGE MUNICIPAL CODE RESERVING UNTO  
ITSELF THE AUTHORITY TO ESTABLISH BY RESOLUTION, A PARKING CITATION BAIL  
SCHEDULE FOR PARKING CITATIONS ISSUED WITHIN THE CITY LIMITS.

**MOTION:** Del Guercio/Voss to waive further reading and adopt Ordinance No. 364. The motion carried by the following roll call vote:

AYES:	COUNCILMEMBERS:	Olhasso, Voss, Del Guercio and Spence.
NOES:	COUNCILMEMBERS:	None.
ABSENT:	COUNCILMEMBERS:	Brown.
ABSTAIN:	COUNCILMEMBERS:	None.

City Attorney Steres then presented Resolution No. 07-11 and read it by title.

**RESOLUTION NO. 07-11**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA CAÑADA FLINTRIDGE ESTABLISHING A PARKING CITATION BAIL SCHEDULE FOR PARKING CITATIONS ISSUED WITHIN THE CITY LIMITS.

**MOTION:** Del Guercio/Voss to waive further reading and adopt Resolution No. 07-11. The motion carried unanimously (Brown absent).

**17. Introduction of an Ordinance establishing a Vehicle Impound Fee and adoption of a Resolution adopting an administrative fee for the release of vehicles which have been properly impounded within the City limits and adoption of a Resolution adopting an administrative fee for the release of vehicles which have been properly impounded within the City Limits.**

Mayor Spence read the title of the above report and deferred to Staff for a report.

Public Safety Coordinator Stegner reviewed the particulars of the Staff Report and recommendation. He responded to Council questions for clarification about the establishment of the fees.

The City Attorney advised that no action would be requested on the accompanying Resolution this evening and that it would be brought back at a later meeting.

Mayor Spence invited comments from anyone in the audience who wished to be heard on this matter. There was no response.

City Attorney Steres then presented Ordinance No. 366 for introduction and first reading and read it by title.

**ORDINANCE NO. 366**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA CAÑADA FLINTRIDGE  
ADDING SECTION 4.04.120 TO THE LA CAÑADA FLINTRIDGE MUNICIPAL CODE  
RESERVING UNTO ITSELF THE AUTHORITY TO ESTABLISH BY RESOLUTION, AN  
ADMINISTRATIVE FEE FOR THE RELEASE OF VEHICLES WHICH HAVE BEEN PROPERLY  
IMPOUNDED WITHIN THE CITY LIMITS.

**MOTION:** Voss/Olhasso to waive further reading and Introduce Ordinance No. 366. The motion carried by the following roll call vote:

AYES:	COUNCILMEMBERS:	Olhasso, Voss, Del Guercio and Spence.
NOES:	COUNCILMEMBERS:	None.
ABSENT:	COUNCILMEMBERS:	Brown.
ABSTAIN:	COUNCILMEMBERS:	None.



**18. Appeal of the Public Works and Traffic Commission Decision to Deny Application for Installation of a Fence and Pilasters within the Alta Canyada Road Right-of-Way at 5357 Alta Canyada Road.**

The City Manager noted receipt of a request from the Applicant to continue this matter to a later meeting.

Mayor Spence asked if anyone was present this evening for the hearing and wished to be heard. No one responded.

**MOTION:** Del Guercio/Olhasso moved to open the public hearing and continue it to the Regular Meeting of May 21, 2007. The motion carried unanimously (Brown absent).

**CONCLUDING BUSINESS:**

Councilmembers' reports - meetings attended at the expense of the local agency - *None*.

Councilmembers' reports regarding regional and local representation - *None*.

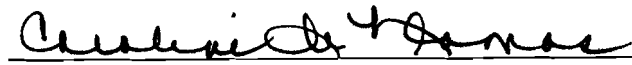
Councilmembers' request for future agenda items - *None*.

Councilmembers' comments: 1) Councilmember Voss spoke favorably about the St. Francis High Arts Department production of Miss Saigon; 2) Councilmember Olhasso commented regarding the CAFR data; and 3) Mayor Spence suggested the Council recognize the Paradise Canyon Student who won the County Spelling Bee.

City Manager and/or staff comments: The City Manager reminded everyone of the Wednesday, 8:30 a.m. Mid-Year Budget Review meeting.

**ADJOURNMENT:**

There being no further business to come before the City Council, the meeting was duly adjourned by the Chair at 9:33 p.m.

  
Caroline deLlamas, CMC, Interim City Clerk

Minutes Approved by the City Council on May 7, 2007.